

2022 Organization Safety Assessment - Self

1: BACKGROUND CHECKS		
<p><i>1: Background check policy that meets BGCA Membership Requirements for completing the four annually required searches (social security verification, Sex Offender Registry, comprehensive local criminal which includes a national and a statewide or county search) on all staff, minors, board members and volunteers. Background check must be secured prior to employment start.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>2: In accordance with state and federal laws, written barrier crime policy for background check findings on staff and volunteers meets BGCA Membership Requirements.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>3: Must conduct reference checks on any candidate and volunteers meets minimum BGCA Membership Requirements on obtaining and sharing information on candidates on previous Boys & Girls Club work experience.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>

2: POLICIES

<p><i>1: Board approved safety policies and procedures meet BGCA Membership Requirements for Child abuse prevention and response, including guidance on staff-to-child ratios and prohibition of private one-on-one interactions between youth and staff, volunteers and board members.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>2: Safety policies and procedures meet BGCA Membership Requirements for drug and alcohol-free workplace.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>3: Written safety policies and procedures meet BGCA Membership Requirements for facilities and restrooms.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>4: Written safety policies and procedures meet BGCA Membership Requirements for transportation.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>

<p>5: Board approved safety policies and procedures meet BGCA Membership Requirements for Technology acceptable use, including prohibition of inappropriate technology based interactions between youth and staff, volunteers, board members and other youth during and after Club hours.(Phase 2)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p>6: Written safety policies and procedures meet BGCA Membership Requirements for incident reporting includes requirements around local reporting to child protective services and or police, as well as reporting critical incidents to BGCA within 24 hours.</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p>7: Every Member Organization must make available its safety policies to parents and/or guardians upon receiving a minor youth membership application.</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>

3: EMERGENCY PREPAREDNESS

<p><i>1: Every Member Organization shall adapt and implement the Boys & Girls Club Movement's national emergency response plan.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>2: Each Member Organization shall have at least one staff member or volunteer present at each site during all operating hours when youth are being served – or during any Clubsponsored offsite program activity/trip – who is either American Red Cross certified or fully trained through a qualifying comprehensive adult and infant/child CPR and first-aid online or in-person training.(Phase 2)</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p><i>3: Each Club site must prominently display BGCA-approved collateral that shares ethics hotline, crisis text-line and safety helpline information with members, staff, volunteers and families.</i></p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>

4: INSURANCE

1: Organization shall maintain comprehensive, General Liability and Sexual Misconduct insurance from a highly rated carrier, each with a minimum policy limit of \$1 million per occurrence/\$3 million aggregate. Member Organizations agree Boys & Girls Clubs of America must be named as an additional insured with primary coverage under the general liability and sexual misconduct policy, and the certificate of insurance and declarations page must be filed with Boys & Girls Clubs of America annually. Organizations will have a third party review the sufficiency of coverage amounts every two years to reflect their size, location, and range of services. Maintain comprehensive Directors & Officers Liability insurance coverage and Employment Practices Liability insurance coverage, each with a minimum policy limit of \$1 million.

Response:

Met

Not Met

Comments:

5: TRAINING

<p>1: Every Member Organization conducts and tracks child abuse prevention training for all staff members and volunteers before they can provide services to youth and annually thereafter.(Phase 3)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p>2: Organization conducts and tracks mandated reporting training for all staff members and volunteers before they can provide services to youth and annually thereafter.(Phase 3)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p>3: Organization conducts and tracks grooming prevention training for all staff members and volunteers before they can provide services to youth and annually thereafter.(Phase 3)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
<p>4: Organization provides training on organization's safety policies and procedures to all staff members and volunteers annually. (Phase 2 enhancements)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>

<p>5: Each Member Organization shall have in place a policy and procedures clearly defining the scope of how minors can serve as employees, volunteers or work-based learning participants in the Club, and shall ensure that any such minors complete mandatory training before they begin working with other young people. Additionally, all Club staff who supervise minor employees, volunteers or workbased learning participants must complete mandatory training on such supervision.(Phase 2)</p>	<p>Response:</p> <p>Met <input type="checkbox"/></p> <p>Not Met <input type="checkbox"/></p>	<p>Comments:</p>
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6: SAFETY COMMITTEE

1: Organization must establish and maintain a Safety Committee that is chaired by an active board member, leads the organization's safety agenda and must: (1) Meet at least three times each year; (2) Implement solutions to ensure the safety of all members, staff, volunteers and visitors; (3) Verify the organization's submission of an annual online safety assessment; (4) Review the results of all safety assessments to identify areas for improvement; (5) Review the organization's safety policies; (6) Submit Safety Committee chair's name and contact information annually to BGCA.

Response:

Met

Not Met

Comments:

2: Safety Committee conducts an annual facility assessment of each Club location. (Phase 2)

Response:

Met

Not Met

Comments:**Overall Comments:**